

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L24 22/23


Decision	
1	Title of decision: Waste Wood Collection & Recycling
2	Decision maker: Councillor Richard Bingley, Leader of Plymouth City Council
3	Report author and contact details: Phil Rudin (phil.rudin@plymouth.gov.uk)
4	<p>Decision to be taken:</p> <ul style="list-style-type: none"> To approve the procurement of a contract to collect and recycle waste wood; To delegate the award of contract to the Service Director for Street Services, where they do not already have authority to do so.
5	<p>Reasons for decision:</p> <p>With the previous contract having expired, there is currently no contract in place to undertake the collection and recycling of waste wood. Without a new contract, waste wood will have to be sent for incineration at an estimated additional cost of £350,000 per year.</p>
6	<p>Alternative options considered and rejected:</p> <ol style="list-style-type: none"> Do nothing – this would result in waste wood being incinerated which would reduce recycling rates and increase costs. Shorter term contract – this option would limit market interest due to the lack of time to recover investment required to engage in competitive procurement process.
7	<p>Financial implications and risks:</p> <p>Agreeing a new contract for the collection and recycling of waste wood requires an annual revenue spend of approximately £380,000 based on current prices and tonnages. This is equivalent to the current spend for recycling waste wood, and is not an additional cost.</p> <p>The risk of not securing a compliant contract would be that the waste wood be sent for incineration at an estimated additional cost of £350,000 per year.</p>

8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
		x		in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1million
		x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
If yes, date of publication of the notice in the Forward Plan of Key Decisions		16 December 2022		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	This decision will contribute to unlocking the city's potential to be a green, sustainable city that cares about the environment.		
10	Please specify any direct environmental implications of the decision (carbon impact)	The decision will allow waste wood to continue to be recycled. The alternative solution is for the wood to be incinerated which would increase the carbon impact and provide a less environmentally sustainable solution.		

Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			

Consultation				
I3a	Are any other Cabinet members' portfolios affected by the decision?	Yes	<input checked="" type="checkbox"/>	
		No	<input type="checkbox"/>	(If no go to section I4)
I3b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Wakeham (Cabinet member for Environment and Street Scene)		
I3c	Date Cabinet member consulted	16 December 2022		
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	<input type="checkbox"/>	If yes, please discuss with the Monitoring Officer
		No	<input checked="" type="checkbox"/>	
I5	Which Corporate Management Team member has been consulted?	Name	Anthony Payne	
		Job title	Strategic Director for Place	
		Date consulted	25/11/22	
Sign-off				
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS9I 22/23	
		Finance (mandatory)	DJN.22.23.350	
		Legal (mandatory)	MS/39511	
		Human Resources (if applicable)	N/A	
		Corporate property (if applicable)	N/A	
		Procurement (if applicable)	SB/PS/669/ED/0223	
Appendices				
I7	Ref.	Title of appendix		
	A	Briefing report for publication		
	B	Equalities Impact Assessment		
	C	Business Case		
Confidential/exempt information				
I8a	Do you need to include any	Yes	<input checked="" type="checkbox"/>	If yes, prepare a second, confidential ('Part

	confidential/exempt information?			II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)					
		No							
			Exemption Paragraph Number						
			1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title: Business Case			x					
Background Papers									
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.								
Title of background paper(s)			Exemption Paragraph Number						
			1	2	3	4	5	6	7
Cabinet Member Signature									
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.								
Signature				Date of decision	16 February 2023				
Print Name	Councillor Richard Bingley, Leader of Plymouth City Council								